



# State Timber Corporation

Ministry of Mahaweli Development and Environment

## **Registration of suppliers for the Supply of Office Furniture & other related items during the year**

### **2019.**

Applications are hereby invited from Manufacturers, Agents, Importers, Dealers, Co-operative Societies, Government Organizations including corporations and other suppliers who wish to register themselves with State Timber Corporation for the supply of under mentioned office furniture & other related items during the year 2019.

01	REVOLVING CHAIRS ( HIGH BACK / MID BACK / LOW BACK / CASHIER / COMPUTER / VISITOR / AUDITORIUM ) etc.
02	MELAMINE FURNITURE ( OFFICE TABLE / COFFEE TABLE / CUPBOARD ) etc.
03	STEEL FURNITURE ( GANG CHAIR / CUPBOARD / LOCKERS ) etc.
04	SOFA ( L SHAPE SOFA / LOBBY SEATERS / LUXURY SOFAS ) etc.
05	MATTRESS
06	OTHER NON WOODEN ITEMS

- A. Last date & time of issue of application forms:1500hrs.on 04.04.2019.
- B. Applications should be forwarded by Registered post addressed to the Chairman, Procurement Committee, State Timber Corporation,"Sampathpaya",82,Rajamalwatte Road, Battaramulla to reach before 10.30a.m. on 05.04.2019.The Top left hand corner of the cover should be marked **"Registration of suppliers for the Supply of Office Furniture & other related items for Year 2019"**
- C. Application forms for registration could be obtained in English Language upon written request on supplier's letter head and on a cash payment of non – refundable document fee of Rs.500/= from the Manager (Purchasing & Shipping),State Timber Corporation, ,"Sampathpaya",82,Rajamalwatte Road,Battaramulla between 0900hrs. to 1200hrs. and from 1300hrs. to 1500hrs.Cheques/Money orders and postal orders will not be accepted.
- D. The Corporation reserves the right to accept or reject any application sent for registration.
- E. Any clarification or further information, if required, could be obtained from the Manager (Purchasing & Shipping) at above address over the Telephone Number – 011-2866601-04.
- F. Suppliers who have successfully completed supply of Similar type of office Furniture in large quantities for Government Institutes / private sector in last 3 years ended 31.12.2018 are eligible to bid.
- G. Pre bid meeting shall be conducted in chairman's office on 29.03.2019 at 1000hours.
- H. Supplier should enter into an agreement with the Chairman, State Timber Corporation to supply above items during the year 2019.
- I. Brochure / Leaflet to be submitted with the application and the samples have to be inspected as requested.
- J. After awarding the order, Goods to be delivered to our stores at Rathmalana or location decided by the supply as at the time requested by the State Timber Corporation.

**Chairman**

**STATE TIMBER CORPORATION**

**Telephone : 2866622/2866601 - 4**

**Web Site : [www.timco.lk](http://www.timco.lk)**